

**Minutes of the meeting
on the Action Plan of the MIA for preparedness and response to a new
Coronavirus infection (COVID-19) implementing progress.**

Data: 08.02.2021

Location: Protocol room of the MIA

Time: 10:00

At the beginning of the meeting, **Mr. Ianuș Erhan** addressed a greeting. He pointed out that this meeting is organized to report on the progress made by the MIA subdivisions on the implementation of the *Action Plan of the Ministry of Internal Affairs for preparedness and response to a new Coronavirus infection (COVID-19)*.

Mr. Ardeleanu mentioned that the GPI have developed their Action Plan of GPI. At the level of institution were presented proposals to change the regulatory framework in the context of the pandemic challenges, press releases and the information on Facebook were posted on the GPI website.

A module dedicated to COVID-19 information has been developed on the GPI official website, which ensures the transfer of information from the website of the Ministry of Internal Affairs. In the near future the interface of the Police website will be changed and supplemented by the Action Plan of the GPI on the implementation of the MIA Action Plan for preparedness and response to a new Coronavirus infection (COVID-19) and with statistical information on activities and results related to the involvement of police officers in the fight against COVID-19, as well as the dynamics of infection among police officers.

Mr. Ardeleanu noted that was submitted a report to the Secretary of State Mr. S. Golovaci with a request that the Medical Service of the MIA will participate in the development of the *„First Aid Guidelines for citizens in the context of current public health risks associated with COVID-19”*.

Mr. Odagiu reported on the activities carried out in the plan by the Academy "Stefan cel Mare". He noted that preventive measures against the COVID-19 pandemic had been strengthened. In the process of developing of the Action Plan for the prevention and elimination of the outbreak of COVID-19 pandemic among students and employees of the institution was developed the Action Plan of the MIA Academy „Stefan cel Mare” for 2021, which contains a series of measures to prevent the COVID-19 pandemic. He mentioned about the constant updating of information on the Academy website. He noted that trainings take place online, all staff of the Academy are informed about measures to protect and to prevent a new coronavirus infection (COVID-19).

Then **Mr. Fiodorov** presented the information on the prevention of a new type of coronavirus. He mentioned about the approval of the GIBP Action Plan. At the GIBP level five internal regulations were issued, which includes recommendations for maintaining the cleanliness and disinfection of premises, used areas and equipment. Mr. Fiodorov mentioned that the useful information is published on the official website of the GIBP.

Mr. Cioclea reported about the results achieved by the GCI during the reporting period. He mentioned that their website is being improved. It was approved the Order on the GCI Action Plan. Activities have begun in order to purchase the necessary goods and services needed during an emergency situation and to implement the assigned Action Plan.

At the end of the meeting, **Mr. Erhan** thanked everyone for the work done and outlined the following tasks:

1. **GPI, GCI and GIBP** will send to **IDPD** copies of orders approving internal plans for the implementation of the MIA Plan;
2. **GPI, GCI and MS** will present to the Ministry of Finance a draft of letter on adjusting the budget of the MIA;
3. **IDPD** will ensure a report for the implementation of the MIA Action Plan and will present a consolidated report of the Action Plan implementation for January;
4. **MS** will provide assistance to the GPI, GCI and GIBP in developing „First Aid Guidelines for citizens in the context of current public health risks associated with COVID-19” (Section 3.3);
5. **IDPD** will monitor the implementation of the Action Plan of the MIA for preparedness and response to a new Coronavirus infection (COVID-19)

**Head of Institutional Development
Policy Directorate**

Ina BOGATÎI

**Minutes of the meeting
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Data: 19.02.2021

Location: Protocol room of the MIA

Time: 10:00

At the beginning of the meeting, **Mr. Ianuș Erhan** addressed a greeting and informed all participants about the topic of today's meeting.

Mr. Ardeleanu spoke about the development of the existing regulatory framework to achieve progress indicators, as well as the need to develop departmental regulations. Subsequently, a reference was made to the introduction of proposals for amendments to the order on the professional training of employees of the Ministry of Internal Affairs. On the visibility segment of the GPI website were posted 30 press releases related to measures to prevent infection to a new coronavirus (COVID-19). In order to inform citizens all necessary information was posted in the profiles of territorial subdivisions on Facebook. At the same time, information on the development of the *„First Aid Guidelines for citizens in the context of current public health risks associated with COVID-19”* in cooperation with the Medical Service of the MIA and information about the beginning of procurement procedures were provided. It was noted that at this stage there are no risks that could delay actions or cause the lack of progress indicators.

Mr. Cioclea spoke about the completion of the institutional regulatory framework for various segments on the preparedness and response to a new Coronavirus infection (COVID-19). Reference was made to planning funds to initiate procurement procedures, but also the development of seven specifications in this regard. On the official page of the GCI were posted information and specific actions of employees in the fight against COVID-19.

Mr. Vaculin said that the draft of the *„First Aid Guidelines for citizens in the context of current public health risks associated with COVID-19”* is already being developed and supplemented with drawings / instructions for use. Its limitations were also explained, referring to prehospital actions. A number of obstacles faced by hospital staff were addressed, in particular the lack of a device for the disposal of medical waste. At the same time, he spoke about the launch of the procedure for the procurement of medicines and protective equipment.

Mr. Odagiu reported on the activities carried out in the plan by the Academy "Stefan cel Mare". He noted about the need for basic training of psychologists from GPI, it is necessary to send employees from the territorial subdivisions of GPI for training at the Academy for a period of 3 days, which is planned in March.

Mr. Pîslaraş presented a report on the activities carried out under the above plan, pointing out the Standard Operating Procedures for State Border Crossing Points. He noted that information was posted on the official website of GIBP about the actions and results taken by the GIBP staff to implement the plan. He announced the launch of a project through the TAIEX tool to conduct a seminar with the participation of trainers from Romania for psychologists, which are working in GIBP. At the same time, the possibility of participation in this seminar of colleagues from GPI and GCI was discussed.

At the end of the meeting, **Mr. Erhan** thanked everyone for the work done and outlined the following tasks:

1. **GPI, GCI, GIBP, Academy „Stefan cel Mare”** and **MS** will provide **IDPD** with information in tabular form about the started acquisitions.
2. **GPI, GCI, GIBP, Academy „Stefan cel Mare”** and **MS** will post information on pandemic prevention and control measures on websites and social media.
3. **GPI, GCI, GIBP, Academy „Stefan cel Mare”** will provide organizational measures for training for psychologist.
4. **IDPD** will monitor the implementation of obligations set out in the Action Plan of the MIA for preparedness and response to a new Coronavirus infection (COVID-19).

**Head of Institutional Development
Policy Directorate**

Ina BOGATÎI

**Minutes of the meeting
on the Action Plan of the MIA for preparedness and response to a new
Coronavirus infection (COVID-19) implementing progress.**

Data: 03.03.2021

Location: Protocol room of the MIA

Time: 11:00

The Secretary General of the Ministry, **Mr. Ianuș Erhan**, convened a meeting to identify and to prevent any risks that may arise in the moment of implementation the MIA Action Plan for preparedness and response to a new Coronavirus infection (COVID-19). The Secretary General mentioned that during the monthly reporting period it is necessary to indicate the “progress” of the actions and the measures for their implementation.

An additional comment on this matter was made by **Mrs. Ina Bogatîi**, who highlighted some of the details regarding the conditions for the payment of the fixed tranche set out in the approach of the EU Delegation, referring to the letter of 15.12.2020 that provides:

- Deadline - April 30, 2021;
- Placement of the Order on the official page of the Ministry of Internal Affairs;
- Satisfactory progress in the implementation;
- Evaluation report.

The Secretary General referred to the letter of the MIA No. 44 / 15-555 of February 19, 2021 addressed to the Ministry of Finance on the additional allocation of financial resources to the budget of the Ministry in the amount of **126 320.00 thousand Lei**.

The budget of the main subdivisions involved in the implementation of the plan is:

- GPI – 80 million Lei (3,7 million Euro);
- GCI – 17 million Lei (0,8 million Euro);
- GIBP – 12 million Lei (0,5 million Euro);

Total: 5 million Euro.

Mr. Cioclea noted that after the appeal of the Ministry of Internal Affairs to the Ministry of Finance the necessary corrections were made to the financial accounts of the GCI to implement the Action Plan of the MIA for preparedness and response to a new Coronavirus infection (COVID-19). He reported about the process of launching procurements, the deadline for their implementation, as well as the need to speed up the approval of the Electronic Government Agency.

Regarding the visibility segment the GCI is taking measures to prevent the spread of COVID-19, and those staff who is responsible for the specified area of activity will update the information on the official website and social media accounts (Facebook, Telegram Channel and Instagram). Information about the number of personnel involved in measures to prevent COVID-19 was posted, as well as cases of violations identified by carabineers in the process of conducting measures to prevent/ combat epidemic diseases.

Mr. Ardeleanu mentioned the need to approve the *„First Aid Guidelines for citizens in the context of current public health risks associated with COVID-19”* in cooperation with the Medical Service of the Ministry of Internal Affairs. He reported the need to obtain a conclusion from MS on conducting express tests for GPI employees. At the same time, he noted that the composition of a set of medical kits for first aid was approved and the procedure of state procurement was launched.

On the official page of the GCI an information module of the COVID-19 was developed, which ensures the transfer of information from the official page of the MIA. During February 2021, 5154 information events were held.

The Order of the GPI was developed on February 25, 2021 No. 96 *"on the organization of the process of temporary change of place of work with the performance of work from home or remotely"*.

Mr. Pîslaraş announced that on the official page of the GIBP were posted relevant information on the preventive measures and the results taken by the GIBP staff to prevent and combat COVID-19. He reported about development of a workshop with the participation of trainers from Romania for psychologists from the GIBP, GPI and GCI, which will take place in April.

At the end of the meeting, **Mr. Erhan** thanked everyone for the work done and outlined the following tasks:

1. **GPI, GCI and GIBP** will provide **IDPD** with all information and documents approved for the implementation of the Action Plan, as well as an assessment of the degree of implementation of activities (for March and April);
2. **ITS** will ensure the publication on the official page of the MIA the Order no. 545, December 29, 2020 *“On the approval of the Ministry of Internal*

Affairs Action Plan on preparing and responding to a new Coronavirus infection (COVID-19) ” in English;

3. **IDPD** will provide in English the Process-verbal on the reports of progress in the implementation of the MIA Action Plan on preparing and responding to new Coronavirus infection (COVID-19);

4. **GPI, GCI, GIBP** will inform all subordinate units of the listed organizations on actions and measures to fulfill the above order;

5. **GPI, GCI, GIBP** will initiate activities to create a video about the actions and advantages provided to citizens, after checking funds allocated by the EU.

6. **IDPD** will monitor the implementation of obligations set out in the Action Plan of the MIA for preparedness and response to a new Coronavirus infection (COVID-19).

**Head of Institutional Development
Policy Directorate**

Ina BOGATÎI

**Minutes of the meeting
on the Action Plan of the MIA for preparedness and response to a new
Coronavirus infection (COVID-19) implementing progress.**

Data: 08.04.2021

Location: Protocol room of the MIA

Time: 10:00

The Secretary General of the Ministry, **Mr. Ianuș Erhan**, convened a reporting meeting on the degree of implementation of the MIA Action Plan for preparedness and response to a new Coronavirus infection (COVID-19).

The Secretary General mentioned that there is a little time left until the end of the implementation of the plan, as well as the need to prepare a draft report on the assessment of the implementing process and actions taken in the fight against to a new Coronavirus infection (COVID-19).

Ms. Bogatîi reported about the level of accountability at the moment. The authorities subordinated to the Ministry of Internal Affairs recorded the following progress: GPI - 67%, GIBP - 72%, GCI - 72%. In the TOTAL amount, the degree of achievement is 70%.

She briefly described the structure and content of the Final Report, which will be sent to the Ministry of Finance and the Ministry of Foreign Affairs. It will include graphs, tables and identified risks associated with the procurement procedures.

Mr. Cioclea noted that no arrears have been identified for media coverage and employee training. Also, when they planning missions to ensure public order and security, tasks are set to monitor and check crowded places in order to inform citizens about the risk of contracting Covid-19 infection. In the planning of public order and security missions, tasks are set to monitoring and inspecting crowded places to inform citizens about the risk of Covid-19 contamination. The following were verified: parks, bus stations, car filling station, shopping centers, markets and playgrounds.

Between January 1 and April 4, 2021, there was posted 115 press releases and motivational messages to advance efforts to prevent the spread of COVID-19 infection (on the *official page GCI* - 17 posts, on the *Facebook account* - 50 posts, on the *Telegram channel* - 48 posts).

A tender for the purchase of medical equipment and protective equipment was initiated, but after the opening, reviewing and evaluating of all proposals submitted

by the participants the meeting was held on April 5, 2021 to award procurement contracts. The decision on awarding and notifying economic agents is currently being finalized.

Mr. Ardeleanu reported about the reassessment of the available sources, indicating that their number had been significantly reduced in all positions to be procured.

During the reporting period, several events were carried out:

- 1) Training for feldshers was divided into two stages: at the local level (in all Police subdivisions, where corresponding functions are formed according to the staffing tables) and training within the framework of the technical assistance project;
- 2) First Aid Guide Printout;
- 3) The departmental orders were adjusted in accordance with the decisions of the National Extraordinary Public Health Commission.
- 4) In the settlements of the country - 25992 patrols were organized, during which a warning message was disseminated about the risks of COVID-19 infection, more than 25645 information materials on this topic were distributed. At the moment no risks have been identified.

Mr. Pîslaraş said that at the present the training of employees and media coverage are 100% implemented. The First Aid Guide was sent to all subdivisions of GIBP in the context of current public health risks associated with COVID-19 infection.

Purchasing procedures have been completed 90% of the original list with goods to be purchased. The remaining 10% is related to the evaluation of proposals that must be made by the end of April. At the moment no risks have been identified.

At the end of the meeting, **Mr. Erhan** thanked everyone for the work done and outlined the following tasks:

1. **GPI, GCI** and **GIBP** will provide **IDPD** with all information and documents approved for the implementation of the Action Plan.
2. **ITS** will ensure the publication on the official page of the MIA the Guide for providing first aid to citizens in the context of current public health risks related to COVID-19 infection for MIA employees;
3. **IDPD** will ensure the preparation of the Report and send it to the Ministry of Finance and the Ministry of Foreign Affairs.
4. **GPI** will present a briefing note on preventing and combating domestic violence in the context of COVID-19 indicating cases of resonance / action / impact.
5. **GIBP** will present an information note on actions to prevent and combat the use of fraudulent documents (testing for Covid-19, incidents, etc.).

**Minutes of the meeting
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Data: 20.04.2021

Location: Protocol room of the MIA

Time: 16:00

The Secretary General of the Ministry, **Mr. Ianuș Erhan**, convened a reporting meeting on the activities carried out at the end of the reporting period, achievements, goods delivered in the context of the implementing the Action Plan of the MIA for preparedness and response to a new Coronavirus infection (COVID-19).

The "*Guide on providing first aid to citizens in the current public health risks related to COVID-19 infection for MIA employees*" was presented. In this context, **Mr. Erhan** asked for placement of the Guide in the media on all official pages of administrative institutions subordinated to the MIA, as well as ensuring his study, especially by the first line respondents.

Mr. Ardeleanu spoke about the beginning of procurement procedures. He mentioned about transport units, computers and TETRA stations. The procurement procedures are currently at the stage of evaluating and determining the winners. He added that sanitary equipment (nebulizers) are being delivered to the Republic of Moldova and will be soon received to the GPI.

The GPI will ensure the distribution of the all necessary protective equipment to all their specialized and territorial institutions. In particular, will ensure the availability of equipment for special vehicles designed to escort and transport persons in police custody.

At the same time, he noted that the information about the taken measures and the results obtained by the police officers on prevention and combating actions for non-compliance with the provisions/ measures for the prevention and control of epidemic diseases, public health measures established by the competent authorities.

Mr. Pîslaraș reported on the number of employees working remotely. At the same time, he mentioned that the GIBP intervened in providing support to institutions subordinated to the MIA in order to ensure public order in Chisinau in accordance with the provisions of the Commission for Emergency Situations.

With regard to the procurement of goods, from the identified needs will be procured partial protective equipment and computer hardware were supplied. There is no debt on this matter.

During January-March 2021, the 259 employees of GIBP took part in training/retraining courses that were organized and conducted remotely (online).

From 26 to 28 April 2021, it is planned to organize an online workshop for about 100 participants. The workshop will be implemented through the Technical Support Instrument of EU - TAIEX and will include employees from the GIBP, GPI and Customs Service.

Ms. Chipart, who represented the GCI, described the current situation in relation to the acquisitions that had been started. At this stage, a tender evaluation procedure is underway for the purchasing of 14 minibuses, 187 units of TETRA equipment and computer equipment. At the same time, was mentioned the intervention of carabineer employees in ensuring and maintaining public order, as well as monitoring and checking crowded places in order to inform citizens about the risk of infection with Covid-19 infection.

In the reporting period 01.01-15.04.2021, the employees of the GCI documented 129 cases of offenses in accordance with Art. 85 of the Contravention Code of the Republic of Moldova (*purchase or illegal possession of drugs, precursors, ethno botanists and their analogues in small quantities or drug use without a doctor's prescription*). Also, 2 cases of increased resonance of the use of illegal drugs were identified, as a result of which criminal cases were initiated, in which colleagues from other structures also intervened.

Information was systematically provided on the number of employees involved in measures to prevent the spread of infection and subject to coverage in the media, on the number of violations identified by the GCI in the process of taking measures to prevent/ combat epidemic diseases.

Ms. Bogatîi referred to the structure and content of the Assessment Report, stating that it is necessary to include information in the area of organized crime; in particular, documenting cases of the committing crimes using electronic means of payment and cybercrime in general. At the same time, it was pointed out the need to provide information on cases of sexual exploitation of children on the Internet and on the sale of drugs on the Internet.

Mr. Erhan thanked the staff of the relevant institutions for their dedication and responsibility in the fight against to a new type of coronavirus infection (COVID-19).

In this context was outlined the following tasks:

1. **GPI** will provide **IDPD** the all information about:
 - statistics for the period 01.01-15.04.2021 on guarantees of the human rights deprived of their liberty while being held in the Temporary Detention Isolators

(TDI), by disinfecting the premises in the isolation ward and ensuring hygiene;

- documenting cases of committing crimes using electronic means of payment and cybercrime in general;

- data on cases of sexual exploitation of children on the Internet and drug trafficking.

2. **GCI** will provide information on the intervention of the carabineers in the street, especially about the cases of possession and use of illegal drugs.

3. **GIBP** will provide additional information for April, including cases of falsified tests for Covid-19;

4. **GCI, GPI and GIBP** will present information on the number of infected / dead persons during the reporting period, as well as information on the flows of people visiting the relevant institutions;

5. **IDPD** will ensure that relevant information will be included in the Evaluation Report on the implementation of the MIA Action Plan for preparedness and response to a new Coronavirus infection (COVID-19) and will send it to the Ministry of Finance.

**Head of Institutional Development
Policy Directorate**

Ina BOGATÎ